

HUNGERFORD TOWN COUNCIL

The Mayor
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7th January 2025

To: Cllrs Fyfe, Hudson, Simpson, Winsor, Keates, Carlson, Cole, Armstrong, Coulthurst & Montgomery. Also, to all other Councillors for information including District Councillors and press.

You are summoned to a meeting of the **Environment and Planning Committee** to be held on **Monday 13th January 2025** commencing at 7.00 pm in the Library building, Hungerford.

All planning documents relating to items **05** and **06** are available on the West Berkshire Council planning portal:

[West Berkshire Council Planning and Business Control Services](#) and [West Berkshire Council Appeals](#)

The meeting is open to the press and public. **At 7.00 pm there will be a public forum to allow questions from the electors.**

*Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda, providing they do so within the 15 minutes allotted time period (limited to 3 minutes per speaker) given at the beginning of each meeting. **Any questions should be submitted in advance by 2pm on the day of the meeting.** Public will not be permitted to interrupt, question or participate at any other point during the meeting unless invited to do so by the Chair. Timings will be at the discretion of the Chair.*



Mrs C Barnes
Town Clerk

AGENDA

EP2025001 Apologies for absence

EP2025002 Declarations of interest

EP2025003 Approval of Minutes of the Meeting held on Monday 9th December 2024 and update on actions.

EP2025004 Propose acceptance of LCRS Annual Risk Assessments for this committee – see attached reports

EP2025005 Planning applications:

- a) **Ref:** 24/02542/LBC
Applicant: Mr Alfred Croft, 26 Charnham Street, Hungerford, RG17 0EJ
Proposal: 1 x new dwelling and conversion and extension of existing buildings into 3 x residential units including associated landscaping to the rear of 26 Charnham Street, Hungerford.
Link: [Planning Documents \(westberks.gov.uk\)](https://www.westberks.gov.uk)
Extension to deadline: Granted to 15th January 2025
- b) **Ref:** 24/02685/FUL
Applicant: Mr & Mrs Burrell & Elsey, 2 - 3 Lancaster House Mews, High Street, Hungerford,
Proposal: Convert two dwellings into one dwelling
Link: [Planning Documents \(westberks.gov.uk\)](https://www.westberks.gov.uk)
Extension to deadline: Requested
- c) **Ref:** 24/02222/FUL
Applicant: 4 Bridge Street, Hungerford, RG17 0EH,
Proposal: Partial change of use from retail (Ei) to dwellinghouse (C3)
Link: [Planning Documents \(westberks.gov.uk\)](https://www.westberks.gov.uk)
- d) **Ref:** 24/02223/LBC
Applicant: 4 Bridge Street, Hungerford, RG17 0EH,
Proposal: Partial change of use from retail (EI) to dwellinghouse (C3)
Link: [Planning Documents \(westberks.gov.uk\)](https://www.westberks.gov.uk)

EP2025006 Case Officers Reports

- a) **Ref:** 24/01714/COND
Applicant: Mr J Smith, 20 Prospect Road, Hungerford, RG17 0JL
Proposal: Approval of details reserved by Condition (8) Sustainable Drainage Measures of approved application 21/01131/FULD: Demolish existing house & carport, 2 new semi detached houses
Link: [Planning Documents \(westberks.gov.uk\)](https://www.westberks.gov.uk)
WBC: Approved
HTC: No comment required from HTC on Drainage application but HTC confirmed ‘No Objection’ to original planning application 21/01131/FULD (with restrictions noted on construction delivery times and road cleanliness throughout build).
- b) **Ref:** 24/01791/FUL
Applicant: Mr Bruce Macfarlane, Suite E, The Courtyard, High Street, Hungerford RG17 0NF
Proposal: Change of use of first floor office to residential
Link: [Planning Documents \(westberks.gov.uk\)](https://www.westberks.gov.uk)
WBC: Refused
HTC: No objection
- c) **Ref:** 24/02196/REG4
Applicant: Andrea Hodgkin, Hungerford Library, Church Street, Hungerford, RG17 0JG
Proposal: Solar PV roof panels
Link: [Planning Documents \(westberks.gov.uk\)](https://www.westberks.gov.uk)
WBC: Granted
HTC: Supported

- d) **Ref:** 24/02291/CERTP
Applicant: 50 Kennedy Meadow Hungerford RG17 0LR
Proposal: The proposal is for a rear conservatory extension in brick, timber and glass, projecting 3988mm from the rear of the house with a maximum height (lantern) of 3200mm.
Link: [Planning Documents \(westberks.gov.uk\)](https://www.westberks.gov.uk)
WBC: Approved
HTC: We were not consulted due to WBC not being required to consult Parish Councils on this type of application.
- e) **Ref:** 24/02247/HOUSE
Applicant: Mr & Mrs Brayshaw, 4 Bourne Vale, Hungerford, RG17 0LL,
Proposal: Single storey side extension and garage conversion.
Link: [Planning Documents \(westberks.gov.uk\)](https://www.westberks.gov.uk)
WBC: Granted
HTC: No Objection